

STUDIO LAB SPACE SIGN-UP POLICIES:

USE OF THE LAB SPACES ARE PRIORITISED ACCORDING TO THE FOLLOWING LIST

- 1- REGULARLY SCHEDULED CLASSES/CURRICULAR EVENTS
- 2- OTHER DEPARTMENT SCHEDULED SPECIAL EVENTS
- 3- STUDIO LAB, NEW WORKS LAB, PLAYWRIGHTS LAB REHEARSAL
- 4- SEMINAR ADDITIONAL/DISPLACED REHEARSAL
- 5- REHEARSALS FOR DEPARTMENT STUDIO CLASSES ASSIGNED PROJECTS
- 6- THEATER STUDENT GENERATED EXTRA-CURRICULAR PROJECTS
- 7- ALL COLLEGE STUDENT/CLUBS REHEARSALS

THE FOLLOWING ALSO APPLY:

- NO REHEARSAL FOR A CLASS OR EXTRA-CURRICULAR PROJECT MAY BE SCHEDULED FOR MORE THAN 90 MINUTES (WITH THE EXCEPTION OF THE STUDIO, NEW WORKS AND PLAYWRIGHTS LABS).
- SPACE IS AVAILABLE ON A FIRST COME, FIRST SERVED BASIS AFTER ALL DEPARTMENT CLASSES AND EVENTS ARE SCHEDULED.
- THE SPACE MUST BE CLEAN, ORGANIZED AND READY FOR THE NEXT EVENT WHEN EACH GROUP IS DONE.
- CLUBS WISHING TO RESERVE STUDIO SPACE MUST WAIT UNTIL 48 HOURS BEFORE DESIRED TIME TO RESERVE USE OF THE STUDIO.

PLEASE BE CONSIDERATE OF YOUR FELLOW STUDENTS AND HONOR THE SCHEDULE FOR USE OF THE SPACE!