

Studio and Studio Closet Strike Policies for all classes and productions

Effective as of January 2025

LAB PRODUCTIONS

- All labs will have a strike date, which will be the day immediately following their final performance.
- Lab lead artists should sign the space out for Strike on that date, unless they opt to strike the day of their final performance.
- Lab lead artists may store materials in designated area in closets during their rehearsal period only. Storage in any other space is strictly prohibited. If alternate storage is needed, the lead artist must secure approval from workshop productions instructor. The instructor (or the student, as directed by the instructor) must confer with all relevant faculty and staff affected by alternate storage (acting and directing faculty, technical directors, etc)
- Lead artists will take photos of their tidy storage area in closets and send to Workshop Productions instructor on the first day of rehearsal, and as/if items are added.
- Lead artists will take photos of their storage area and the studio space *after strike*. Both spaces must be left exactly as tidy—or tidier—than they were to begin with.
- All props and costumes will be returned to those shops as agreed with Costume Shop Manager and Assistant Technical Director. By the last day of classes, Costume Shop Manager and Assistant Technical Director will notify the workshop productions instructor of students not in compliance with the expectation that students will rectify the situation by the date set by the Costume Shop Manager and Assistant Technical Director or have their course grade affected.
- Failure to comply with these directives will negatively impact lead artist's grade and may result in the loss of privileges to use the spaces in the JKB and/or to borrow items from props, costumes, etc. in future semesters.

PERFORMANCE CLASSES (acting, directing, devising, voice, movement, etc)

- Each class should have an assigned storage space in closets. Instructor is responsible for monitoring that students keep the storage area tidy and contained.
- Storage in any other space is strictly prohibited. If alternate storage is needed, the lead artist must secure approval from their instructor. The instructor (or the student, as directed by the instructor) must confer with all relevant faculty and staff affected by alternate storage (acting and directing faculty, technical director, workshop productions instructor, etc) before giving permission.
- At the end of each class, spaces should be restored to neutral and tidy storage complete. Instructors: please account for this with your students.
- All students must strike all material immediately following their final class meeting or final exam meeting. Instructor is responsible for ensuring this happens. Both spaces must be left exactly as tidy—or tidier—than they were to begin with. Students failing to complete this obligation will have their grades negatively impacted.

- All props and costumes will be returned to those shops as agreed with Costume Shop Manager and Assistant Technical Director. Costume Shop Manager and Assistant Technical Director will notify instructor of students not in compliance by the last day of finals with the expectation that students will rectify the situation by the date set by the Costume Shop Manager and Assistant Technical Director or have their course grade affected.
- Failure to comply with these directives may additionally result in the loss of privileges to use the spaces in the JKB and/or to borrow items from props, costumes, etc. in future semesters.